

## Record of officer decision

<b>Decision title:</b>	Payment Card Service
<b>Date of decision:</b>	4 <sup>th</sup> January 2024
<b>Decision maker:</b>	Service Director All Age Commissioning
<b>Authority for delegated decision:</b>	Chief Executive Scheme of Delegation SA09 - Commissioning, quality assurance and contract management relating to all ages
<b>Ward:</b>	Countywide
<b>Consultation:</b>	This is a decision taken by the Service Director All Age Commissioning and therefore, does not require consultation.
<b>Decision made:</b>	To award a contract utilising the NEPO505 Framework for the payment card service to allpay Ltd after a competitive process in line with the terms and conditions of that framework. The Contract will be for a 3 year initial period with an option to extend for a further 2 years from 1 <sup>st</sup> April 2024 up to maximum value of £140,458.61.
<b>Reasons for decision:</b>	A competitive call off exercise was carried out for providers on the NEPO505 Framework (Payment Card Service). A selection was made from the bids submitted and after evaluation & moderation allpay Ltd achieved the highest score and have been awarded the Payment Card Service contract for delivery of an electronic payment and payment card service across both adult and children's social care and for Court of Protection.
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	Minimal risk as awarding through a framework and achieving best value for money from established providers in the market.
<b>Details of any alternative options considered and rejected:</b>	Open tender was considered and rejected due to timescales, capacity and experience of service delivery. New market entrants would not have level of experience required for 1,000 plus cardholders.
<b>Details of any declarations of interest made:</b>	None

Signed..... Date .....